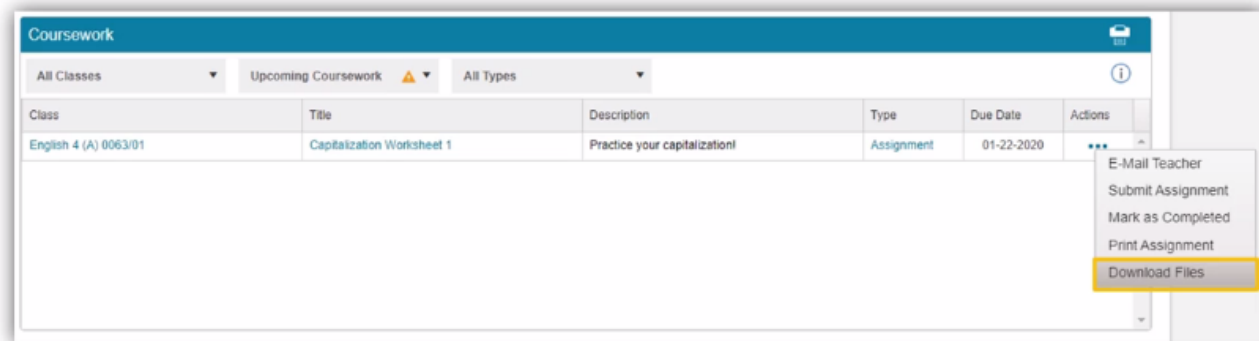
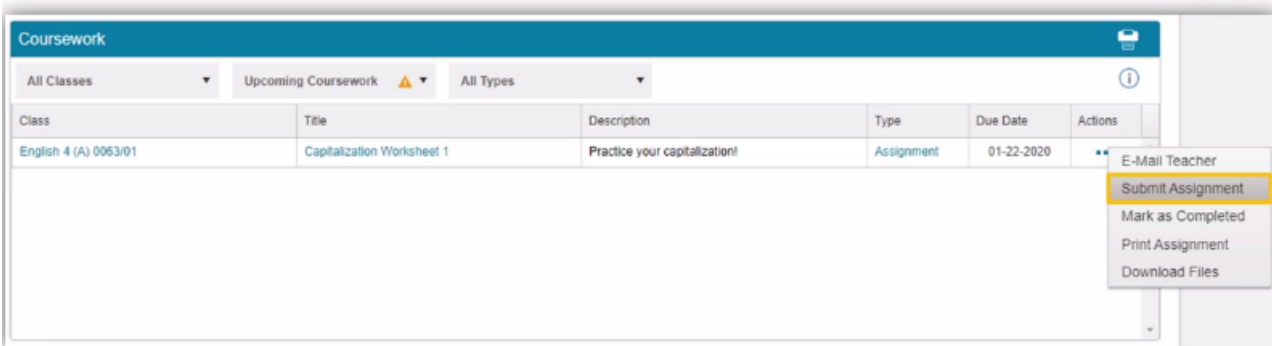


How to download and submit assignments on PlusPortals

Once you have signed in to your PlusPortals account, locate the Coursework section. Locate the course and assignment you want to work with. Look to the far right and locate the column labeled Actions. Move your cursor over the three dots to open the dropdown menu. Select Download Files. Now you can type in your answers on the attached worksheet. Save it to your computer or on a USB.



Select Submit Assignment from the dropdown menu.



This will open the submission assignment window. Click Attach File From and upload the worksheet from your computer or USB. Click Submit.

