



March 2020

Dear SJA families,

Know that you and your family continue to be in our prayers during these unprecedented times. We are extremely proud of the SJA community as it transitions into its first full week of distance learning, with a focus on continuity, engagement, and flexibility. Please allow us to share important information regarding the processes for **tuition collection** and the **registration fee for the 2020-2021 school year** moving forward due to COVID-19.

In an effort to make these processes as convenient as possible and follow Cameron County's "Shelter in Place" orders, the following methods can be used to pay tuition and/or 2020-2021 registration fees.

Saint Joseph Academy is also sympathetic to the financial situations surrounding COVID-19, and we ask that any family experiencing a financial hardship as a result of the implemented safety measures please contact either Michael Motyl mmotyl@sja.us or Melissa Valadez mvaladez@sja.us regarding their circumstances. As part of our mission, we will work with families as much as we can during these challenging times.

Monthly Tuition

Check/Money Order

A check/money order payable to *St. Joseph Academy* for your family's tuition amount can be mailed to:

St. Joseph Academy
101 St. Joseph Dr.
Brownsville, TX 78520

Please list the name and grade of your student(s) in the memo line.

VENMO

Tuition payments can be made through the online app, VENMO. Your family's tuition amount can be sent to Saint Joseph Academy at the school's username: **@StJoseph-Academy**.

Please include the word "**Tuition**" and your student(s) name and grade in the description.

Online Tuition Payment Form

Tuition payments can be made online at the school's website by following the directions below:

1. Visit www.sja.us
2. Click on the orange "COVID-19 Updates" link in the middle of the page
3. Click the red "Online Tuition Payment" link
4. Complete and submit the form

2020-2021 Registration Fee

If you have already completed the online re-registration process (see instructions on next page), you may submit the 2020-2021 registration fees in one of the following ways:

Check/Money Order

A check/money order payable to *St. Joseph Academy* for the registration amount (\$600 per returning student/\$650 per new student) can be mailed to:

St. Joseph Academy
101 St. Joseph Dr.
Brownsville, TX 78520

Please list the name and grade of your student(s) in the memo line.

VENMO

Registration Fees can be made through the online app, VENMO. Your family's registration amount can be sent to Saint Joseph Academy at the school's username: **@StJoseph-Academy**.

Please include the word **"Registration"** and your student(s) name and next year's grade in the description.

Online Registration Fee Payment Form

Tuition payments can be made online at the school's website by following the directions below:

1. Visit www.sja.us
2. Click on the orange "COVID-19 Updates" link in the middle of the page
3. Click the red "2020-2021 Online Registration Fee" link
4. Complete and submit the form

Late Fees

Tuition payments must be received by the end of day on the 10th of each month.

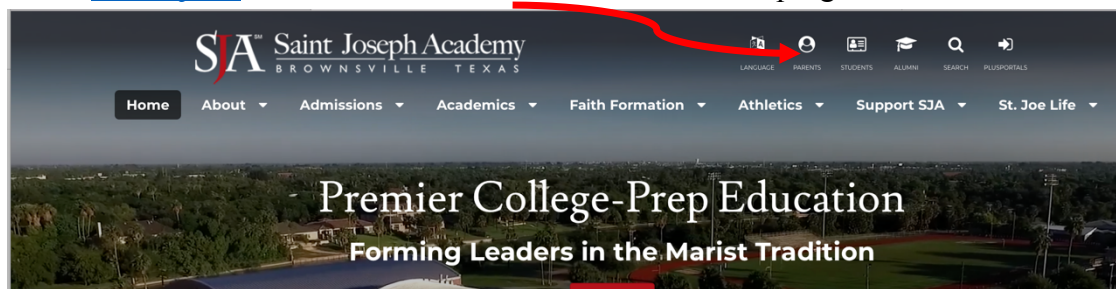
The Regular Registration fee (\$600) deadline for the 2020-2021 school year has been extended to Friday, April 10th. **Late Registration after April 10th** is \$750. *Registration fees are non-refundable*

Important: Your student(s) must be fully enrolled first in order to get a course schedule for next year, participate in SJA's Dual Enrollment programs with UTRGV & TSC or anything else pertaining to the 2020-2021 school year.

2020-2021 School Year Re-Registration Process

To complete the re-registration process, please follow the instructions:

1. Visit www.sja.us and click on the “**Parents**” icon on the top right of the screen



2. Click the red “**Bloodhound Account**” link



3. Sign in using your email and password from last year. If you have forgotten your password click the “Forgot your password?” link to reset your password.



4. Once in the portal, click on “**Student Enrollment Forms**”. If you have multiple children that currently attend SJA, you will need to complete the “Student Enrollment Forms” for each of your students. If you will also have a new student at SJA, you will be sent a link from the admissions office to create a “Bloodhound Account” for the new student.
5. Complete/edit/verify the various sections. Please make sure all sections have accurate and current information, especially contact information.
6. Click “Submit” when all forms have been completed.
7. The **registration fee** can be paid by one of the methods listed on the previous page.